



Foreign Affairs Handbook

4 FAH-1 - Financial Management Handbook

Transmittal Letter: FMH-21

Date: March 15, 2002

4 FAH-1 H-220, H-260, H-280, H-310, H-420, H-430, and H-520 UPDATES

MAJOR CHANGES:

1. Revisions since the last update appear in ***bold italics***. Other than formal titles, the bold italics will be removed the next time the material is updated. Only current changes will appear in bold italics. Bold italics provide a historical record of changes.

2. Under the Foreign Affairs Reform and Restructuring Act of 1998, Public Law 105-277, the functions of the U.S. Information Agency related to international broadcasting are transferred to the Broadcasting Board of Governors. Accordingly, all provisions of the FAM previously applicable to USIA continue in effect with respect to the BBG until further notice.

3. Officers are reminded that Department-issued materials not codified in the *Foreign Affairs Manual* or its supplemental *Foreign Affairs Handbook* series generally have no regulatory validity (see 2 FAM 1115.2).

4. The legal authority and additional reference materials can be found at the following websites:

- Code of Federal Regulations (CFR)—
<http://frwebgate.access.gov/egi-bin/get-cfr>,
- 5 United States Code (U.S.C.)—
<http://www4.law.cornell.edu/uscode>; and
- Office of Personnel Management—
<http://www.opm.gov>

5. The updated chapters and/or subchapters are: H-200 subchapters H-220, H-260, and H-280; H-300 subchapter H-310; H-400 subchapters H-420, and H-430; H-500 subchapter H-520.

6. **H-220 (9 of 17)**—Add fund 19X0209H Emergency Response Fund—ECA.
7. **H-220 (12 of 17)**—Add fund 19-1/21005 International Organizations and Programs—IO.
8. **H-260 (4 of 5)**—Add fund 19X8186D FSN Retirement and Disability Fund—RM.
9. **H-280 (3 of 12)** Add new fund 19-72X1010.1 Special Assistance Initiatives—EUR.
10. **H-280 (4 of 12)**—Add new fund 19-111/21022 INL Economic Assistance Transfer to State—INL.
11. **H-280 (5 of 12)**—Add new fund 19-2/31022 INL Economic Assistance Transfer to State—INL.
12. **H-280 (5 of 121)**—Add new fund 19-11X1022 INL Economic Assistance Transfer to State—INL.
13. **H-280 (5 of 12)**—Add new fund 19-11X1022.1 through .4 INL Economic Assistance Transfer to State—INL.
14. **H-280 (7 of 12)**—Add new fund 19-11X1032.H International Peacekeeping and Operations—NEA.
15. **H-280 (11 of 12)**—Add new fund 19-110/21075 Nonproliferation, Antiterrorism, Demining and Related Programs—NP.
16. **H-310 (24 of 48)**—Add new allotment 3536 for Dakar, Senegal—PRM.
17. **H-310 (25 of 48)**—Add new alpha allotment D230 Information Resource Office, Copenhagen—IIP.
18. **H-310 (25 of 48)**—Add new alpha allotment D-416 Information Resource Officer, Cairo—IIP.
19. **H-310 (25 of 48)**—Delete alpha allotment D464 Information Resource Officer, Cairo—IIP.
20. **H-310 (38 of 48)**—Changed some of the symbols and title for allotment 1023—A.
21. **H-420 (5 of 65)**—Changed symbol and title on organization code 014010—PM.

22. **H-420 (5 of 65)**—Deleted organization codes 014101, 014102, 014210, 014220, 014240, 04310, 014320, 014330, 014350, 014363, 014364, 014368, 014380, 014382, 014390, 014410, 014420, 014430, 014510, 014512, 014515, and 014520—RM.
23. **H-420 (18 of 65)**—Change symbol and title on 081000—RM.
24. **H-420 (18 of 65)**—Add new organization code 081500 RM/SPP DAS for Strategic and Program Planning—RM.
25. **H-420 (18 of 65)**—Add new organization code 081600 RM/FAPB DAS for Foreign Assistance Programs and Budget—RM.
26. **H-420 (18 of 65)**—Delete organization code 082100—RM.
27. **H-420 (18 of 65)**—Change symbol and title on 083000 to DAS for State Programs, Operations and Budget—RM.
28. **H-420 (18-20 of 65)**—Change FMP to RM—RM.
29. **H-420 (18 of 65)**—Add new organization code 083500 RM/BP/ICASS International Cooperative Administrative Support Services—RM.
30. **H-420 (18 of 65)**—Delete organizations codes 084100, 084200, 085010, and 085020—RM.
31. **H-420 (20 of 65)**—Add new organization code 088640 for DFS/DFMO/PSD Payroll Systems Division—RM.
32. **H-420 (33 of 65)**—Deleted organization codes 172600, 172900, and 172986—RM.
33. **H-420 (35 of 65)**—Add new organization code 175514 DS/PSD/NOB New Office Building Branch—DS.
34. **H-420 (35 of 65)**—Delete organization codes 175530, 175531, 175532, 175533, and 175610—DS.
35. **H-420 (37 of 65)**—Change symbol and title on organization code 181130 from Division to Management—IRM.
36. **H-420 (37 of 65)**—Change organization code 183100 title to read Customer Service Office—IRM.
37. **H-420. (37 of 65)**—Deleted organization codes 183110, 183120, 183121, and 183122—IRM.
38. **H-420 (42 of 65)**—Add new organization code 201040 Center for Administrative Innovation—A.

39. **H-420 (42 of 65)**—Change symbol and title on organization code 201140—A.

40. **H-420 (53 of 65)**—Deleted organization codes 243310, 243500, 243510, 243520, 243530 and 243730—OBO.

41. **H-420 (54 of 65)**—Deleted organization codes 244220, 245000, 246000, 246100, 246110, 246120, 246130, 246200, 246210, and 246220—OBO.

42. **H-420 (58 of 65)**—Add new organization code 260651 European and Central Asian Languages—FSI.

43. **H-420 (58 of 65)**—Revised organization code 260652 Romance and Nordic Languages Language—FSI.

44. **H-420 (58 of 65)**—Revised organization code 260653 Arabic and Asian language—FSI.

45. **H-420 (58 of 65)**—Add new organization code 261111 Brookings Institution LEGIS Fellowship Program

46. **H-430 (11 of 81)**—Change title of funding account 297 and title to read FSC (RFMS Support)—RM.

47. **H-430 (23 and 25 of 81)**—Deleted funding code 552 and locator code 562 for Mogadishu in Somalia in numerical and alphabetical listings—RM.

48. **H-520 (107 of 118)**—Add function code 7930 Emergency Egress—RM.

49. **H-520 (107 of 118)**—Add function code 7931 Compound Security Improvements—RM.

FILING INSTRUCTIONS (Paper copy only)

1. Remove and destroy Subchapters H-220, H-260, H-280, H-310, H-420, H-430, and H-520, and replace with the attached subchapters (346 pages).

2. After inserting the material in the binder, insert this transmittal letter immediately following the TL Checklist, then fill in the entry line for TL:FMH-21, and initial.

DISTRIBUTION NOTICE

1. The *Foreign Affairs Manual and Handbooks* (unclassified) official version can be found on State Department's Intranet site at <http://arpsdir.a.state.gov>.
2. All posts and offices keeping paper versions of *Foreign Affairs Handbooks* are responsible for maintaining their FAHs on a current basis (see 2 FAM 1116.5), and for ensuring that all copies (including binders) are either retained or returned to A/RPS/DIR if no longer needed. **When returning excess or unused materials include your office/post symbols and inform MMS/PB and your message center if you need to have your distribution reduced** (this generally applies only to time-sensitive paper issuances). A/RPS/MMS/PRD, Room B935, (202) 736-7470, FAX (202) 736-7472, handles all requests for paper copies, including non-Government users (include either fiscal information or payment with request, as appropriate).
3. Use KFAM and AINF TAGS on **all** communications on FAM/FAH issues; direct questions concerning issuance, validity, and updating to A/RPS/DIR. Direct questions concerning substance and interpretations to RM/F/FMS/FPMC. FPMC may be reached at (202) 261-8654.

(RM/F/FMS/FPMC)